

Vallejo Police Activities League  
Administrative Policy  
Soccer League  
May 2008

**SECTION 1**

**Article I Purpose**

1. The purpose of this league is to promote, develop, and administer the game of soccer within the Vallejo area.

**Article II Name**

1. This league shall be known as the Vallejo PAL Soccer
2. Its headquarters shall be located in the Vallejo PAL office, 301 Wallace Avenue, Vallejo, California, 94590.
3. This league shall be an activity of and comply with the bylaws of the Vallejo Police Activities League.

**Article III Membership**

1. The Vallejo PAL Soccer League will follow the rules stated by the California Youth Soccer Association (C Y S A).
2. The general membership of this league shall consist of all players, coaches, assistant coaches, referees and spectators affiliated with this league.
3. Voting membership of this league shall consist of the Vallejo PAL Soccer Board of Directors and team coach or assistant coach of each team or assistant coaches of record.
4. Special interest committees (I. E. Field Committee, Referee Committee, Grievance Committee, Registrar Committee, etc) will be formed and its members appointed by the Soccer Board, Soccer Board will deem term. Committee cannot make policy nor can they change the By-Laws. The committee can make guidelines to help administer their special interest. Their purpose is to promote, develop and administer their special interest with the Vallejo PAL Soccer Board approval.

**Article IV Authorities**

1. The governing authority of this league shall be vested with the Vallejo PAL Soccer Board of Director which shall be comprised of the President, 1st and 2nd Vice President, Secretary, Treasurer, Field Coordinator, Referee Coordinator, Registrar

- Coordinator, Grievance Coordinator, and two members-at-large and other board members as appointed by the President, with a majority approval of the elected board. (But in no case will the Vallejo PAL Soccer Board of Directors exceed 20 members).
2. The Vallejo PAL Soccer Board of Directors shall be responsible for and have sole authority for enforcing and interpreting the Constitutional, Bylaws, Playing Rules of the League, and shall make rules and regulations deemed necessary to carry out the purpose of the league.
  3. The Vallejo PAL Soccer Board of Directors shall have the right and authority to suspend, bar completely, or otherwise discipline any player, coach, team assistant, referee, spectator, or officer of this league.
  4. The final authority of this organization shall be the Vallejo Police Activities League Executive Director and/or the Vallejo Police Activities League Executive Board of Directors.

## **Article V**

### **Elections and Appointments**

1. Elected officers of this league shall be the President, 1st and 2nd Vice President, Secretary, Treasurer, Field Coordinator, Referee Coordinator, Registrar Coordinator, Grievance Coordinator, and two members-at-large. They shall be elected by the voting membership at the November general meeting for a period of one (1) year beginning in December and may hold office for consecutive terms.
2. The term of office for all appointed Vallejo PAL Soccer Board members shall be one (1) year.
3. A nominating committee will be appointed by the President in September of each year. The function of this committee shall be to present a slate of officers to the general membership meeting. Nominations from the floor will also be accepted at this meeting.
4. If a vacancy occurs at the next general membership meeting the nominations will be accepted. One month later at the general membership meeting a majority vote of the quorum present shall decide the vote.

## **Article VI**

### **Meetings**

1. An annual general meeting shall be held during the month of March.
2. General membership meetings shall be held monthly in June through November.

3. The Vallejo PAL Soccer Board of Directors shall meet monthly or at the call of the President.
4. At all meetings, a third (1/3 ) of the voting membership shall constitute a quorum for transaction of business.
5. Special meetings may be called by the President.

## **Article VII**

### **Property Right**

1. Upon dissolution of this league, all property shall revert to the Vallejo Police Activities League.

## **Article VIII**

### **Amendments**

1. This administrative policy may be amended by submitting a proposal in writing to the Executive Board of Directors through the Vallejo Police Activities League Soccer Program Board of Directors at a regular monthly meeting.

## SECTION 2

### 1. League

The Vallejo P. A. L. Soccer League shall consist of recreational teams.

- A. Recreational teams shall be formed within the league on an “equal” in strength bases to participate in “Home League” play.
- B. Age divisions shall be limited to Under 17, Under 14, Under 12, Under 10, Under 8, and Under 6 (depending on participation).

### 2. Player Age Groups

- A. Age groups shall comprise players who are, on the last day of July of the current season, under 16, 14, etc. All players will play in their own bracket unless special permission is granted by the Soccer Board upon written request.
- B. Players must be at least four (4) years of age as of the first day of August of the current season to register with the league.

### 3. The Number Of Players On A Team

- A. Competition teams shall be limited to choose a maximum number of players as specified by CYSA rules.
- B. Recreational teams shall be limited to a maximum number of players as determined by the Vallejo PAL Soccer Board for each age division and group in order to ensure each player has an opportunity to receive sufficient playing time.

### 4. Player Participation

- A. Each team shall be represented at the field of play by a coach or assistant coach or parent assigned for the game. A team not so represented shall forfeit the match.
- B. The policy of this league is that every player registered on a recreational team must play at least one half (1/2) of every game at which he or she is present at the coaches discretion based on the child's participation.

### 5. Team Formation, Player Transfers And Releases

- A. Players must register with the league in order to be placed on a recreational team. Under no circumstance may a player play on a team other than the one registered within the league.
- B. Recreational League: Players are assigned to teams by the League Registrar. The Registrar will attempt to ensure equal strength teams in each age division. Requests for players and parents for specific team assignments will be taken under consideration during player registration but final authority for any requests remains with the Vallejo PAL Soccer Board.
- C. Players assigned to a team are bound to that team for the entire seasonal year unless:
  - 1.) There is a case of extreme hardship. Extreme hardship can be defined as instances such as moving to another location.

- 2.) All requests for transfer shall be submitted to the Vallejo Pal Soccer League in writing on a player transfer form stating the reason for the request.

## **6. Player Registration**

- A. Players will be registered with that Vallejo PAL Soccer League on a form provided by the league.
- B. Due to insurance reasons, no child may participate in a league practice, practice game, or league game without registering for soccer through PAL.
- C. Prior to the start of each season, the Vallejo Pal Soccer Board will agree on the player registration fees for the upcoming year. This fee shall be based on an annual projected budget for the upcoming season.
  - 1.) Players who still owe money from the previous year will not be allowed further participation in the League without the approval of the Vallejo PAL Soccer Board.
  - 2.) Players with financial hardships may be allowed to participate in the League with the approval of the Vallejo PAL Soccer Board.

## **7. Scheduled Changes**

Game dates and times may only be changed with approval of the Vallejo PAL Soccer Board of Directors.

## **8. League Scoring**

League standings will be determined by the Vallejo PAL Soccer Board of Directors in every age division. Special circumstances shall be decided by the Soccer Board.

## **9. Referees**

- A. A referee shall be assigned to matches by the League
- B. It is strongly recommended that all referees shall be certified in a course of instruction administer at or approved by the League prior to officiating any League games.
- C. A minimum of one referee shall be assigned for all team games.

## **10. Summary Of Playing Rules**

This league shall accept the FIFA “Laws of the game” except as specifically amended by the Vallejo PAL Soccer League.

## **11. Sportsmanship**

A. League administrators, coaches, referees, players, parents, and spectators must adhere to the highest ideals of good sportsmanship. The good of every individual involved should be kept uppermost in the minds of the persons responsible for putting the team on the field. To this end, the following policies shall prevail:

- 1.) Smoking and alcoholic beverages shall not be introduced or consumed at, or about or around a Vallejo PAL Soccer League activity. Violators will be asked to leave the area immediately.
- 2.) Each team coach shall be responsible for the conduct of his assistants, team managers, parents, and spectators. Ungentlemanly conduct directed towards his or her players, opposing players, referees, linesman, or other spectators cannot be tolerated. If the referee deems the situation warrants, he/she is to give one warning. If the ungentlemanly conduct does not stop, the referee has the right to either ask the person(s) to leave or stop the game. If the game is stopped, the outcome of the game and any disciplinary action (forfeit, replay, etc.) shall be determined by the Board of Directors of the League.
- 3.) When a player or coach is issued a red card they must immediately leave the field of play. Another player may NOT be substituted for the suspended player during the current game. The player will be suspended for a period of one (1) game. The player is not allowed to return to the field during the suspension period. The teams next played scheduled game is considered to be the suspension period.

## **12. Duties and Responsibilities of Coaches and Officials**

A. It shall be the duty of each coach and official to:

- 1.) Conduct themselves in a manner becoming a member of the Vallejo PAL Soccer League.
- 2.) At all times encourage clean competition and sportsmanship.
- 3.) Train and coach their respective teams to be the best of their ability.
- 4.) Enforce the rules and regulations of the Vallejo PAL Soccer League.
- 5.) Participate in positive coaching that instructs and encourages players during league games. Negative comments and complaints about refereeing shall not be allowed.

B. The use of language other than English by a coach, official or participant during the Vallejo PAL Soccer League competition or activity shall not be permitted.

C. No coach shall drop a player without Board approval.

D. Money received by a team coach or official for uniforms, tournament expenses, team dues, fund-raising activities, etc. must be turned into the PAL office for proper accounting. The League will not be held accountable for any funds not turned into PAL.

### **13. Expulsion of Members**

A. If a member has failed to conduct himself/herself in an honorable manner in his/her participation in the activities of the League or has conducted himself/herself in a manner that is detrimental to the interest of the League, such a member may be expelled as follows:

- 1.) A special meeting of the Board of Directors shall be called. Two-third (2/3) votes of the members present shall be required to expel or suspend a meeting.
- 2.) Before any expulsion or suspension is ordered, a written statement containing the accusations brought against the member shall be delivered to them with the notice of time and place of the meeting where the matter is to be heard. Such notice shall be mailed at least seven (7) days before the intended meeting.
- 3.) The member may within fifteen (15) days after the expulsion or suspension is ordered, appeal to the Executive Board of Vallejo PAL.
- 4.) The decision of the Vallejo PAL Executive Board is final.

A. The conduct of players, members, and sponsors is the responsibility of the member and their actions may be taken into consideration in arriving at any decision concerning the expulsion of a member.

B. No member shall bring an action at law against the League unless it has exhausted all rights and appeals granted by the Vallejo Police Activities League.

If a member brings an action before it has exhausted that remedies here in and set forth, the member agrees that the court of law or equity in which such action is pending, may award the League the legal cost of attorney fees incurred in defense of such action.

### **14. Amendments**

This administrative policy may be amended by submitting a proposal in writing to the Executive Board of Directors through the Vallejo Police Activities League Soccer Board of Directors at a regular monthly meeting.